

## Service Scope

### Individual Job Placement

Assist service users to be engaged in open employment, and provide on-the-job follow-up to help them work independently

### Pre-Employment Job Training

Provide service users with various kinds of training to prepare them for open employment

### Pre-Vocational Training Course

Equip service users for open employment by teaching job hunting skills, enhance their understanding of the job market and improve communication and interpersonal skills

### Group and Activities

Organize different kinds of group and activities to broaden the social life of service users and enrich their experiences.

### To foster the volunteerism of the Persons with Disabilities

To Encourage the disabled service users to participate in voluntary work and contribute to society which helps them to improve their self-esteem and increase life satisfaction in return.

### Arrangement of Job Attachment

Allow service users to gain experience and learn job-required skills through internship opportunities in real working environments for not more than three months. Eligible service users will be provided with a maximum of HK\$2,000 job attachment allowance per month.

### Job Matching for Employers

Provide free recruitment services for employers who have the intention to employ persons with disabilities.

### Provision of Job Trial wage subsidy to employers

To provide eligible employers with a wage subsidy for a maximum of HK\$4,000 per month for not more than six months

## Service Effectiveness

After years of effort, the service has achieved concrete results in promoting the workability of persons with disabilities and close ties have been established with a group of employers. The job positions successfully referred to service users through the service include clerk, data entry, cleansing worker, security guard, leaflet distributor, warehouse keeper, telephone interviewer, courier and office assistants, etc.



## Service Hour

Monday to Friday: 9:00 am -12:30 pm

1:30 pm - 5:30 pm

Saturday:

9:00 am -12:30 pm

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Incorporated as a company limited by guarantee under the Companies Ordinance & a tax-exempt charity under Section 88 of the Inland Revenue Ordinance

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工程及醫療義務工作協會  
Association for Engineering and Medical Volunteer Services

殘疾人士輔助就業培訓  
Supported Employment Training for Persons with Disabilities



社會福利署資助服務  
Subsidised Service by the Social Welfare Department



## The Association for Engineering and Medical Volunteer Services

was established in 1982 by volunteers from professional fields of Engineering, Medical, Auxiliary Medical and other professions. Through professional volunteer services, the Association aims to enhance the independent living capabilities of people with disabilities.

## Service Brief

Supported Employment Service was first introduced in Hong Kong in 1988. With the subvention from the Social Welfare Department, the Association started providing this service in 1995. Due to service reorganization, the service name has been changed from Supported Employment Service to Supported Employment Training for Persons with Disabilities, effective from 1 April 2024. The Service capacity is 50.

## Service Objective

Supported Employment Training for Persons with Disabilities aims at arranging employment opportunities in the open market for persons with disabilities who have difficulties in employment and provides them with support services. We provide on-the-job follow-up and counseling to persons with disabilities to assist them to work stably in the open employment market and integrate into society.

## Service Target

Persons with disabilities who are capable of open employment and have job motivations, including persons in mental recovery, physically or mentally handicapped persons and persons with other disabilities.

## Service Application

Applicants may apply for the service through the following channels:

1. Apply directly through a referral agency; or
2. Apply through the Central Referral System for Rehabilitation Services of the Social Welfare Department via a referral agency.

## Application Procedure



## Service Withdrawal

### Voluntarily withdraw from the service

Service users can fill out the Voluntary Withdrawal Form to complete the service termination procedure if he/she wants to withdraw from the service.

### Involuntarily withdraw from service

The service unit may discharge the service users in one of the following situations:

1. The service user can work stably in the open employment market and no longer need follow-up service; or
2. The behavior of the service users put themselves or others in jeopardy; or
3. The service user lacks motivation to work or find a job; or
4. The service users' mental state is not suitable for open employment; or
5. The service no longer meets the needs of the service users.

## Procedure of Withdrawal

